

**CITY OF THOMSON, GEORGIA
CLASS SPECIFICATION**

CLASS TITLE: GAS SERVICE WORKER
DEPARTMENT: GAS
REPORTS TO: DIRECTOR

DEPT. CODE:
DATE: 11/2017

JOB SUMMARY:

This position is responsible for performing manual labor duties related to the daily operation of the city's natural gas distribution department.

ESSENTIAL JOB FUNCTIONS:

- Installs new residential and commercial meter sets, as needed.
- Changes out gas meters according to gas meter change-out program.
- Properly discontinues unused gas lines and mains.
- Performs basic maintenance and repairs on gas lines and services.
- Assists other gas department crews, as needed.
- Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Basic knowledge of all aspects of gas line repair.
- Basic knowledge of the methods and procedures necessary to disassemble, repair parts of, and reassemble gas lines and equipment.
- Basic knowledge of preventive and corrective maintenance procedures.
- Skill in using tools necessary for gas line repair and installation.
- Ability to follow oral and written instructions.

SUPERVISORY CONTROLS: The Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

SCOPE AND EFFECT: The purpose of this assignment is to perform gas utility tasks of the city. The effect of this work is to provide necessary manpower for the completion of various departmental goals and objectives to maintain safe and effective natural gas distribution equipment. Errors may result in harm to self/others or delays in the provision of natural gas to customers or may result in environmental or health hazards. The duties of this position are clear-cut and directly related; however, the work is made difficult due to inclement weather and miscellaneous activities around work areas and by the danger of working around and with natural gas, and being exposed to the hazards of natural gas.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Physical demands typically include standing, walking, bending, crouching, stooping, frequently lifting light objects, occasionally lifting heavy objects, using tools/equipment requiring a high degree of dexterity and the need to distinguish between shades of color when working with electrical wire and paint.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: None.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent required.
- Less than one year of related experience required.

File: Service Worker – Gas

This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.